

# I P S B

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## INDIANA PROFESSIONAL STANDARDS BOARD

### **Workplace Specialist Workgroup Selections from August 28, 2002, Meeting**

**Members Present:** Shawn Sriver (staff), Marilyn Metzler, Dan Grayson, Patty Shutt, Sam Cotton, William Wyatt

**Members Absent:** Barry Norman

The selections of July 18, 2002, were approved with one change.

The group reviewed the two-page survey instrument for the continuing education point chart one by one. A total of 14 surveys were received. Each comment was reviewed.

The following is a list of common concerns appearing on the survey:

- Definition of the difference between in-service and professional conferences/workshops/institutes/seminars
- Definition for new teacher mentoring
- CTSO points
- Concern over the number of required signatures
- Questions over how to educate directors & teachers on new changes
- Emphasis placed on college coursework option
- Question over need for Peer Assistance
- Questions over the “paid” or “contractual” options counting toward renewal
- Internship points
- Special cases that might count for points (i.e., VICA, scholarships, etc.)
- Defining the paper trail
- Portfolio
- How to document work completed

Based on this feedback, several changes were made to the point chart. These changes are reflected on the new point chart.

In addition, consensus was that a glossary should be added to the manual. Also, there was agreement that a checksheet or template should be developed based on the chart.

In addition, later discussions may focus on logistics for the process, including how the professional growth plan is handled.

It was announced that Judy Miller would join us for our September 19, 2002, meeting to talk about the two-year assessment period.

